





#### **APPLICATION GUIDELINES** September 2024 Enrollment

Published on July 11, 2023 Updated on October 2, 2023 Updated on November 1, 2023

# **TABLE OF CONTENTS**



I. OVERVIEW OF THE APPLICATION PROCESS	4
II. APPLICATION INSTRUCTIONS	7
1. PEAK ADMISSION POLICY	7
2. ELIGIBILITY	8
3. APPLICATION FEE	12
<ul> <li><b>4. APPLICATION</b> <ol> <li>Information</li> <li>Essay</li> <li>Evaluations</li> <li>Evaluations</li> <li>Required Documents</li> <li>Official School Transcripts</li> <li>Official Examination Results for Academic Ability (Standardized Examinations)</li> <li>Official Test Scores for English Proficiency (if applicable)</li> <li>Officiat Test Scores for English Proficiency (if applicable)</li> <li>School Profiles (if applicable)</li> <li>Other Documentary Evidence of Achievements (if applicable)</li> <li>Payment Receipt</li> </ol> </li> </ul>	13
5. SUBMITTING THE APPLICATION DOCUMENTS	24
<ul> <li>6. SCREENING PROCESS <ul> <li>(1) First Screening: Document Review</li> <li>(2) Second Screening: Interview</li> </ul> </li> <li>7. ADMISSION DECISIONS</li> </ul>	24 25
8. ENROLLMENT PROCEDURE	26
9. FRAUDULENT STATEMENTS AND DOCUMENTS	26
10. DATA PROTECTION	26
11. NON-DISCRIMINATION STATEMENT	_0
12. RETURN OF APPLICATION MATERIALS	27

III. SCHOLARSHIPS, FINANCES AND ACCOMMODATION	28
1. SCHOLARSHIPS	28
2. ACCOMMODATION	30
3. UNIVERSITY FEES	30
IV. OTHERS	31
1. FREQUENTLY ASKED QUESTIONS (FAQ)	31
2. CONTACT INFORMATION	31
APPENDIX 1 (ACCEPTED STANDARDIZED EXAMINATION)	32
1. International Qualifications	32
2. National Qualifications	36
APPENDIX 2 (ANNOUNCEMENT)	39

# OVERVIEW OF THE APPLICATION PROCESS

# I. OVERVIEW OF THE APPLICATION PROCESS

For instructions about the online application procedure, please check "How to apply" (<u>https://peak.c.u-tokyo.ac.jp/apply/l3/Vcms3\_00000253.html</u>) on our official website. (Updated on November 1st)

Note: All dates shown in Japan Standard Time (JST).

#### By October 6, 2023

#### **Pre-Application Check** (→ Pages 8-11)

Applicants should contact the PEAK Undergraduate Admissions Office if they are not sure about their eligibility.

#### From November 13 to December 13, 2023

Application Period (→ Page 24)

Applicants should submit the application materials/information during this period. Applicants must choose one of the two programs (Japan in East Asia or Environmental Sciences) when applying. They will be evaluated based on the program they choose.

#### January 2024

#### **First Screening: Document Review**

Applicants are initially assessed on their educational achievements and their application essays. Reviewers also take into consideration the evaluations and other submitted materials.

#### Late January 2024

**Interview Invitation** (→ Page 24)

Applicants receive the result of the first screening. Those selected are invited to attend an online interview. The applicants must reply promptly to confirm their attendance at the interview.

#### From February to Early March 2024

#### Second Screening: Interview (→ Page 24)

During the interview, the applicants may be asked to provide written answers to questions given by the interviewers. Environmental Sciences applicants will be required to take an online mathematics test before their interview.

#### March 28, 2024

#### Acceptance

Places for the PEAK programs at the University of Tokyo are offered to successful applicants.

#### May 7, 2024

#### **Enrollment Decision** ( $\rightarrow$ Page 25)

Deadline for registering applicants' intent to be enrolled in PEAK. Administrative procedures for preparation to study in Japan begin.

#### Mid-May 2024

#### The First Package: Enrollment Procedure

Instructions about enrollment procedures are sent to those who have registered their intent to accept a place at the University of Tokyo.

#### Late May 2024

#### **Payment of Admission Fee**

Students who have been given an <u>unconditional</u> offer are asked to pay the admission fee.

#### Late July 2024

#### **The Second Package: Orientation Information**

Instructions about orientation and enrollment registration are sent to students.

#### By August 19, 2024

#### Submission of the Final Scores/Grades (→ Page 18, 19, 25)

Students given a <u>conditional</u> offer must submit their final scores/grades once they become available.

#### Late August 2024

#### **Payment of Admission Fee**

Students originally given a <u>conditional</u> offer and admitted on the submission of their final scores/grades are asked to pay the admission fee.

#### September 1, 2024

#### Enrollment

The University of Tokyo (PEAK) academic year commences.

# **II. APPLICATION INSTRUCTIONS**

# **1. PEAK ADMISSION POLICY**

The University of Tokyo's Programs in English at Komaba (PEAK) seek to admit a select number of students who exhibit intellectual curiosity and the potential for leadership. In line with the university's initiative to establish an international campus and nurture global citizens, students are also selected according to their ability to contribute to the diversification of the campus with their cultural experiences and educational backgrounds.

PEAK consists of the *International Program on Japan in East Asia* and the *International Program on Environmental Sciences*. The aim of these undergraduate degree programs is to share the rich intellectual and educational resources of the university with the wider global community. All classes are taught in English, but students also have the opportunity to study the Japanese language during their studies.

Students in *the Japan in East Asia Program* gain an international and interdisciplinary understanding of East Asia's past, present and future, with a particular focus on Japan. The program encourages students to develop skills and knowledge in order to foster constructive dialogue within East Asia and around the world. Students are expected to actively engage with the educational resources and cultural environment at the university.

Students admitted to *the Environmental Sciences Program* study this complex field from an interdisciplinary perspective, which include the environmental, economic, ethical and legal. They also learn about biodiversity conservation, geochemical cycling, geophysics and the latest environmental technologies from an advanced scientific and engineering perspective. The primary aim of the program is to nurture well-rounded environmental specialists who can design and implement integrated approaches to current and future environmental concerns.

# **2. ELIGIBILITY**

Students are eligible to apply for PEAK as long as they satisfy **Requirement 1**, **Requirement 2**, AND **Requirement 3**.

If applicants are unsure about their eligibility, they should contact the PEAK Undergraduate Admissions Office through the web Inquiry Form available from the PEAK website (<u>https://peak.c.u-tokyo.ac.jp/l2/contact\_us.html</u>) by **October 6, 2023**.

Applicants may NOT have multiple applications to the University of Tokyo being considered at the same time. This includes all other undergraduate entrance examinations such as general admissions and the special class 1 or 2 screenings.

#### **REQUIREMENT 1**

The applicant must fulfil at least ONE of the following educational histories A), B), C), and D) by August 31, 2024:

- A) The applicant has completed all the requirements of a 12-year formal school (primary and secondary) education at:
  - (a) A local school officially recognized by the regional or national education bureau in the school's region
     OR
  - (b) An international school officially recognized by the regional or national education bureau in the school's region or by an international accreditation institution (WASC, CIS (ECIS), ACSI, and NEASC)

#### NOTE:

- If applicants have attended schools that are not certified by the educational bureau or the international accreditation institutions listed above, and do not fulfill either requirement B) or D), they must contact the PEAK Undergraduate Admissions Office by October 6, 2023, to have their eligibility reviewed by the Individual Admission Review Process. (Please note that only those who are 18 or older by August 31, 2024 can have their eligibility reviewed).
- B) The applicant has obtained one of the following qualifications:
  - (a) International Baccalaureate Diploma (IB)(awarded by the International Baccalaureate Organization)

- (b) Abitur (designated by the Federal Republic of Germany)
- (c) Baccalaureate (designated by the French Republic)
- (d) General Certificate of Education Advanced Level (GCE A-level) (designated by the UK)
- C) The applicant has passed through an education system that is less than 12 years in length, and has completed a Japanese pre-university preparatory course for students planning to study in Japan, designated by the Japanese Ministry of Education, Culture, Sports, Science and Technology (MEXT).

#### NOTE:

- The Ministry of Education, Culture, Sports, Science and Technology (MEXT) approves some 11-year formal school education systems in specific countries as eligible for admission to universities in Japan. Applicants from countries which adopt an 11year formal school education system should contact the PEAK Undergraduate Admissions Office by October 6, 2023.
- D) The applicant has passed an official test that shows he or she possesses the academic background equivalent or superior to that obtained from a 12-year school curriculum in the school's region. In this case, the applicant must be at least 18 years old by August 31, 2024.

\* Applicants should consult the country/region's embassy, etc. to confirm whether the high school equivalency exam they took is equivalent to 12 years of formal education in the country/region.

#### NOTE:

- The University of Tokyo may approve the eligibility of applicants who do not fall into any of the above categories A), B), C) and D). Such applicants must contact the PEAK Undergraduate Admissions Office by October 6, 2023. Depending on the applicants' situation, they may need to go through the additional Individual Admission Review Process before the application period.
- Please note that the University of Tokyo does not consider all cases for the individual admission review process and only those who are 18 or older by August 31, 2024 can go through the process.

#### **REQUIREMENT 2**

PEAK is a program designed primarily for students who have been educated in languages other than Japanese. (Students who have received Japanese-medium education are encouraged to apply for April-entry admission.)

In line with this goal, applicants need to meet **BOTH** of the following criteria **by August 31, 2024**:

- They have, or will have received an education in languages OTHER THAN Japanese for AT LEAST nine years out of 12 school years before receipt of their high school diploma.
  - AND
- They have, or will have received an education in languages OTHER THAN Japanese for AT LEAST five of the last six school years before receipt of their high school diploma.

An education in languages OTHER THAN Japanese means the vast majority of courses are delivered in languages other than Japanese. The years of education do not have to be consecutive. If applicants have taken any courses in Japanese and are not sure if they fulfill this requirement, they should contact the admissions office before they apply.

If applicants have received less than or more than 12 school years of education, please contact us before they submit their application. Requirement 2 is summarized in the following diagram:

# 12 School years of pre-university education

At least nine school years being taught in languages other than Japanese

#### Second 6 years

At least <mark>five</mark> school years being taught in languages other than Japanese

#### **REQUIREMENT 3**

Applicants must have taken one of the standardized examinations specified in Appendix 1 (pages 32-38) and fulfill the specific requirements provided in the appendix and general requirements provided in 4. (4.2.) Official Examination Results for Academic Ability (Standardized Examinations) (pages 18-20) by the end of the application period.

#### NOTE:

• If applicants are currently enrolled in specific curricula, such as the International Baccalaureate, and the examination is scheduled only after the end of the application period, applicants may be able to apply using predicted grades or scores for the examinations they are going to take after the application period. Please check page 19 for more information.

# **3. APPLICATION FEE**

#### Application Fee: JPY5,000

Payment Period: 0:00 am, November 13, 2023 to 10:59pm, December 13, 2023 (Japan Standard Time/JST) (Updated on November 1st)

#### <Method of Payment >

The application fee can be paid by online credit card payment. If applicants wish to pay by bank transfer, please contact the PEAK Undergraduate Admissions Office by **December 1**, **2023**. Refund of the application fee is not possible under any circumstances.

<Online Credit Card Payment>

Please pay the application fee by following the link below:

https://e-shiharai.net/english/?schoolcode=OPU0101470000000

The information on the webpage will be updated before the application period starts. Please access the URL and make the payment during the payment period specified above.

- 1) Choose "Examination Fee."
- 2) Read "Terms of Use and Personal Information Management." Then press "Agree."
- 3) Choose "The University of Tokyo (PEAK Undergraduate Admissions)." Then press "Next."
- 4) Follow the instructions and complete the payment.
- 5) Check "Result" page of the credit card payment that will appear after the completion of the payment.
- 6) Screenshot the page and upload it on applicants' online application page.The file name should be: Payment Receipt
- 7) Please keep the "Receipt Number." Applicants will be required to input the number when they submit application. "Receipt Number" (12 digits number) is shown on the "Result" page and in the e-mail sent upon completing the payment.

#### NOTE:

- There will be a transaction fee of JPY500 charged in addition to the JPY5,000 application fee.
- It is possible to use a credit card registered with a third person, such as a parent or a guardian. However, make sure that the **applicant's name** is typed in the "basic information" page on the payment website.
- Once the payment is made, the application fee **cannot be refunded**.
- If applicants pay the application fee on the last date of the application period, the payment system will be closed at 10:59pm (JST) and payment after 11:00pm (JST) will not be accepted. (Updated on November 1st)

# **4. APPLICATION**

Applicants must complete the online application form by the application deadline.

They can apply for one of the programs:

The International Program on Japan in East Asia

or

#### The International Program on Environmental Sciences

Please make sure to check

"How to apply" (<u>https://peak.c.u-tokyo.ac.jp/apply/I3/Vcms3\_00000253.html</u>) on our official website before you start your online application. (Updated on November 1st)

#### (1) Information

Applicants will be asked to directly input their personal information on their online application page in English.

They will be asked to provide the following information.

- Personal Details (name, gender, date of birth, age, nationality, contact information, time zone, military service status)
- Educational Background (Primary and Secondary schools, other education if applicable)
- Payment Number (Examination Fee)
- Referees' information
- English Proficiency Test Score (if applicable)
- Standardized Test Scores/Grades

# (2) Essay

Applicants will be asked to directly input an original essay which must be written in English.

This is an opportunity for them to demonstrate their character, the originality of their ideas, the quality of their composition skills and their ability to think critically. This essay must be written completely by the applicant and must be their own work, factually true, and honestly presented without any help from other persons or artificial intelligence.

Write a short essay (500 to 600 words) in English in response to the following question:

Please demonstrate that you are not an AI (Artificial Intelligence).

## (3) Evaluations

Two evaluations must be submitted.

Evaluations must be submitted before applicants complete the submission of their application from their online application page.

Referees are asked to input their evaluations directly on the online application page.

#### (a) Evaluation 1

This should be completed by a teacher at the **applicant's high school or university** who is in a position to evaluate the applicant's academic ability. If the applicant is applying to the Japan in East Asia Program, this teacher should be from the **social sciences or humanities**. If the applicant is applying to the Environmental Sciences Program, this teacher should be from a **science-related field**, including **mathematics**, **physics**, **chemistry**, **or biology**.

#### (b) Evaluation 2

This should be completed by any adult who is able to evaluate the applicant's academic ability. However, the referee must not be an immediate family member or a close relative.

#### NOTE:

- The evaluations must be completed by DIFFERENT referees.
- The evaluations must be in English. If applicants ask someone who cannot use English to write the evaluations, official translation is required. Please check page 16 carefully for how translation should be prepared. Even in such a case, the required information needs to be completed in English on the online application system. (Updated on November 1st)
- An evaluation from a language school or vocational school teacher is not acceptable for the first evaluation form.

Detailed instructions on the evaluation submission procedure can be found on the online application page once referees successfully make an account on the online application system. They can do this after applicants register them as referees. The online application system will be open once the application period begins.

# (4) Required Documents

Applicants must upload electronic copies of the following documents to their online application page.

4.1.	Official School Transcripts *
4.2.	Official Examination Results for Academic Ability (Standardized Examinations) *
4.3.	Official Test Scores for English Proficiency (if applicable)*
4.4.	Certificate of (Expected) Graduation*
4.5.	School Profiles (if applicable)
4.6.	Other Documentary Evidence of Achievements (if applicable)
4.7.	Payment Receipt

#### NOTE:

- For documents marked with "\*" in the above list, applicants will be asked to submit the original copies of the documents after acceptance onto the program. Please make sure to keep the originals.
- If applicants cannot submit an original document, they may submit a copy that is certified by the issuing organization or their current school as a "certified true copy." The document must be identical to the original in all aspects.
- If they cannot submit an original document or certified true copy before enrollment or if any evidence of falsification is found in the submitted documents, the University of Tokyo may retroactively cancel their admission.
- The documents submitted will not be returned under any circumstances.
- Applicants should check "How to apply" (<u>https://peak.c.u-tokyo.ac.jp/apply/I3/Vcms3\_00000253.html</u>) carefully to understand how they should name your documents. (Updated on November 1st)

#### Translation

- If any of the required documents cannot be submitted in English, applicants must obtain a translation of each document and submit it along with the original.
- Documents will not be reviewed without translation into English.
- Documents in Japanese also need to be translated in English.
- Translations should be provided by teachers/administrators of the applicant's school or by official agencies. They may not be prepared by the applicant.
- If translations are submitted, the translator's affiliation and title should be clearly indicated.
- It is the responsibility of the applicant to ensure that the PEAK Undergraduate Admissions Office is provided with complete and accurate translations.

## (4.1.) Official School Transcripts

Academic transcripts in English, clearly showing the applicant's secondary school grades (or those expected) at the time of application, must be submitted. The transcripts should contain all the grades obtained in secondary school at least in the last three years.

- Applicants who take/have taken 11-year education: Grade 9, 10, 11
- Applicants who take/have taken 12-year education: Grade 10, 11, 12
- Applicants who take/have taken 13-year education: Grade 11, 12, 13
  - For 13-year education, the submission of Grade 10 is not required but highly recommended.

If the final year transcripts are unavailable when applicants apply, they should submit term or semester transcripts instead. If such transcripts are not issued before they apply, they should submit an official letter (stamped or signed by your school) stating the subjects they are taking for the final year. Then, if new school transcripts are issued during the admission process, they should contact the admissions office from their online application page.

If applicants are already enrolled in post-secondary education, they should also include transcripts showing grades obtained at the time of application.

Transcripts can be electronic copies at the time of application, but they need to be signed or stamped by the applicant's school. Original documents which are SEALED and STAMPED or SIGNED by their school must be submitted after acceptance onto the program.

If applicant's school does not issue any transcripts, applicants must contact the admissions office from the online application page at least a few weeks before applying. The admissions office will suggest what other documents applicants should submit instead.

In the case that schools do not share the high school transcripts with applicants, please check the following information: (<u>https://peak.c.u-tokyo.ac.jp/vcms\_lf/Procedure\_2024.pdf</u>) (Updated on November 1st).

#### NOTE: Subject Requirements for the Environmental Sciences Program

- Applicants applying for the Environmental Sciences Program must submit transcripts that demonstrate they have studied at least TWO science subjects (mathematics, physics, chemistry, or biology) in the last two years of their studies.
- Applicants applying for the Environmental Sciences Program must take an online mathematics exam if they proceed to the second screening. We expect applicants to have studied mathematics. (If they have not taken mathematics in the last two years, please contact the admission office before the application period).

# (4.2.) Official Examination Results for Academic Ability (Standardized Examinations)

Applicants must submit an official result transcript for one of the examinations listed in **Appendix 1.** 

In order to submit an application, applicants must have received either a paper or digital copy of the official certificates of the results of standardized examinations that fulfill the requirements in Appendix 1. Furthermore, they must upload the certificates on their application page. Applicants who are unable to submit actual scores should instead make their applications based on predicted scores. Please check the "Predicted Scores/Grades" section below.

Applicants wishing to use IB (only if they already have final grades), SAT, AP, or ACT must arrange their score report through the relevant organization. Please check Appendix 1 carefully and arrange submission of the score by the application deadline. They will be required to upload a confirmation on their online application page, to prove that they have arranged the scores by the deadline.

Applicants should take a screenshot of the confirmation page (the page which appears when they arrange their score report). They will be asked to submit this screenshot. The University of Tokyo holds several codes for different undergraduate admissions. Applicants must identify the correct code for PEAK, provided in Appendix 1.

Please make sure to check

"How to apply" (<u>https://peak.c.u-tokyo.ac.jp/apply/l3/Vcms3\_00000253.html</u>) on our official website for further details. (Updated on November 1st)

#### NOTE:

#### **Subject Requirements**

- Those applying for *the Japan in East Asia Program* must include at least **THREE** subject scores. The scores can be in ANY subjects.
- Those applying for *the Environmental Sciences Program* must include at least **THREE** subject scores as specified below:
  - 1) Mathematics
  - 2) Science subject (including Physics, Chemistry, and Biology)
  - 3) Any subject
- Specific requirements for each accepted standardized examination are different. Please refer to and follow the list in Appendix 1. In addition, if applicants take SAT or ACT after January 2021 and cannot take SAT subject test or AP subject tests by the

application deadline, the above subject requirements may not be applicable. Please check Appendix 1 for the specific requirements.

#### **Predicted Scores/Grades**

- Applicants unable to submit an official result report by the application deadline because of unavoidable circumstances (for example if the examination is scheduled only after the application deadline) must submit a certificate of official predicted scores/grades (either as a part of the school transcript or as a separate certificate) for each subject.
- Regarding international qualifications on pages 32-35, predicted scores are not accepted for SAT, ACT, and AP.
- Regarding national qualifications on pages 36-38, applicants should ask their school or the examination board if they can provide official predicted scores/grades by the end of the application period. If they cannot provide them by then, applicants must take one of the international qualifications and receive the scores by the application deadline.
- In the case of application using predicted scores/grades, any admission offer will be **conditional**.
- The applicant must promptly supply the final scores/grades once they become available.
- If applicant's final scores/grades do not fulfill the specific requirements provided in the appendix and general requirements provided in 4. (4.2.) Official Examination Results for Academic Ability (Standardized Examinations) (pages 18-20), the applicant will be considered ineligible.

In the case that schools do not share the predicted grades of standardized examinations with applicants, please check the following information: (<u>https://peak.c.u-tokyo.ac.jp/vcms\_lf/Procedure\_2024.pdf</u>) (Updated on November 1st)

#### **Examination Results**

- Although applicants are required to submit only one type of examination results, if they have taken more than one type of examination (such as ACT, SAT and IB), they are encouraged to submit these as well. They can submit such additional scores only if they can provide the official certificates of the results of standardized examinations that fulfill the requirements.
- Applicants need to fulfill the minimum requirements in Appendix 1 with one of the standardized examinations listed.

- For applicants who take the SAT or ACT in December (Updated on November 1st):
  - If you do not receive the official result of the SAT or ACT by December 7th (JST), please make sure to tick the box "Waiting for the final score" on your application page and submit your application before the application deadline.
  - You must contact the admissions office through the online application page within one day after your official score is released.
  - Please understand that this does not guarantee that your SAT or ACT score in December will be considered. The earlier that applicants can share their results with the admissions office, the more likely that their scores will be considered. The admissions office cannot inform applicants in this situation whether their scores will be considered or not.
  - This procedure only applies if you do not have any final/predicted scores/grades that fulfill the requirements for any accepted standardized examination when you apply. If you have such scores/grades for accepted examinations, please do not follow this procedure and instead input the scores/grades you have already received with your application. SAT/ACT predicted grades are not accepted.

#### (4.3.) Official Test Scores for English Proficiency (if applicable)

Applicants must submit scores for one of the following three tests (TOEFL, IELTS or Cambridge English Qualifications (C1 Advanced/C2 Proficiency)). They are exempt from submitting such English proficiency test scores if they meet BOTH of the following criteria:

- They have, or will have received an English-medium education for AT LEAST nine school years before receipt of their high school diploma. AND
- They have, or will have received an English-medium education for AT LEAST five of the last six school years before receipt of their high school diploma.

Applicants who meet the conditions will be automatically exempt from submitting English proficiency test scores. Please note that the PEAK Undergraduate Admissions Office may request further evidence of English language proficiency from applicants.

If they have any questions about the exemption, they should contact the PEAK Undergraduate Admissions Office before the application period.

Below is the information for those who need to submit scores for one of the following three tests (TOEFL, IELTS or Cambridge English Qualifications (C1 Advanced/C2 Proficiency)).

By the time applicants submit online application to PEAK, they need to have received either a paper or digital copy of the official certificate for their English examination and they must upload the certificates on their application page. This means they must take one of the examinations well in advance of the application deadline.

Please make sure to check

"How to apply" (<u>https://peak.c.u-tokyo.ac.jp/apply/l3/Vcms3\_00000253.html</u>) on our official website for further details. (Updated on November 1st)

Applicants need to arrange an official score report by the end of the application period, to be received by the PEAK Undergraduate Admissions Office. The arrangement method is different for each examination as specified below, so please check carefully.

Only scores from English Proficiency tests that were taken after December 1, 2021, will be accepted.

#### A. TOEFL (Test of English as a Foreign Language) iBT

- The University of Tokyo only accepts TOEFL iBT<sup>®</sup> scores from a single test date. Currently, MyBest<sup>™</sup> scores are not acceptable. The applicant must request the testing institution (ETS) to send the Institutional Score Report to the PEAK Undergraduate Admissions Office by the end of the application period.
- Applicants will be asked to upload a confirmation on their online application page to prove that they have arranged the scores by the deadline. Applicants should take a screenshot of the confirmation page (the page which appears when they arrange their score report). They will be asked to submit this screenshot as the confirmation.
- The Designated Institution (DI) Code Number for the PEAK Undergraduate Admissions Office is **7889**.
- The applicant should also input the Registration (Appointment) Number on the online application page.
- For more information on how to submit a score report, please see: <u>https://www.ets.org/toefl/test-takers/ibt/scores/sending</u>
- TOEFL iBT<sup>®</sup> (Special) Home Edition is also acceptable.

#### B. IELTS (International English Language Test System) Academic module

 For IELTS, the applicant must take all four parts of the Academic module (listening, academic reading, academic writing and speaking). The applicant should supply a photocopy of the Test Report Form (TRF) and indicate its TRF Number on their online application page. The University of Tokyo will use the number to verify the results on the IELTS TRF Verification Service.

- For more information, please see:
- <u>https://www.ielts.org/for-test-takers/results</u>
- IELTS Online is acceptable.
- IELTS Indicator is not acceptable.
- IELTS Section Retakes are not acceptable.

#### C. Cambridge English Qualifications (C1 Advanced or C2 Proficiency)

- From Cambridge English Qualifications, we accept either "C1 Advanced" or "C2 Proficiency." The applicant must request the testing institution (Cambridge Assessment English) to send the official report to the PEAK Undergraduate Admissions Office by the end of the application period. For more information on how to submit a score report, please see: <u>https://support.cambridgeenglish.org/hc/en-gb/articles/360021664771</u>
- Applicants will be asked to upload a confirmation on their online application page to prove that they have arranged the scores by the deadline. Applicants should take a screenshot of the confirmation page (the page which appears when they arrange their score report). They will be asked to submit this screenshot as the confirmation.
- The applicant should also input the certificate Reference number, also known as the Statement of Results number, on the online application page.

\* PEAK expects that incoming students will typically have TOEFL iBT scores of around 100 or above, an IELTS score of 7.0 or above, or Cambridge English score of 185 or above.

#### NOTE:

- The PEAK Undergraduate Admissions Office may request further evidence of English language proficiency from applicants.
- The University of Tokyo holds several codes for different undergraduate admissions. The applicant must identify the correct code for PEAK with the word "PEAK/Peak "on the list provided by the testing organization. The PEAK Undergraduate Admissions Office is not responsible for any delay or failure of the score delivery.
- Although applicants are required to submit only one type of test result, if they have taken more than one type of test, they are encouraged to submit the additional test results as well. They can submit such additional scores only if they can provide the official certificates of the results of the English tests.

#### (4.4.) Certificate of (Expected) Graduation

Applicants should submit the following certificates:

A. High-school graduation certificate or a certificate of expected graduation (with graduation to have been achieved by August 31, 2024).

• If applicant's school does not have the certificate format, please download a sample format from our website.

https://peak.c.u-tokyo.ac.jp/apply/admissiondownloads/index.html

AND (If applicable)

B. Diploma verifying the completion of a high school curriculum.(e.g. International Baccalaureate, Abitur, Baccalaureate)

#### (4.5.) School Profiles (if applicable)

If available, the applicant should provide the school's website URL or upload publicity materials of all schools which he or she has attended, such as school brochures.

#### (4.6.) Other Documentary Evidence of Achievements (if applicable)

Applicants may submit up to three pieces of documentary evidence of other academic achievements or awards for school/extra-curricular activities if applicable.

Please use the "Additional Information" file that you can download from your online application page to list the pieces of evidence, and upload your documentary evidence. You can also list some additional items without documentary evidence if you wish to. (Updated on November 1st)

The PEAK Undergraduate Admissions Office reserves the right to request additional documents.

# (4.7.) Payment Receipt

Applicants should check section 3. Application Fee (page 12) and submit their payment receipt.

# **5. SUBMITTING THE APPLICATION DOCUMENTS**

Applicants must submit the application during the application period, from 10:00am, November 13 to 11:59 pm, December 13, 2023 (Japan Standard Time/JST), using the online application system after completing the application fee payment by 10:59pm on December 13 (JST). (Updated on November 1st)

No late submission will be accepted. Applicants cannot change the content of their application once the application has been submitted.

Detailed instructions can be found in "How to apply" (<u>https://peak.c.u-tokyo.ac.jp/apply/I3/Vcms3\_00000253.html</u>) on our official website for further details. (Updated on November 1st)

# **6. SCREENING PROCESS**



#### NOTE:

- During the interview, applicants may also be asked to provide written answers to questions provided by the interviewers.
- ES applicants who pass the first screening process will be required to take an online mathematics examination before the interview. Details about the mathematics examination will be provided after the first screening.
- Samples of mathematics examinations and questions for interviews are available on the PEAK website.
  - Sample interview questions: <u>http://peak.c.u-tokyo.ac.jp/vcms\_lf/PEAKexampleinterviewquestions.pdf</u>
  - Sample mathematics questions: <u>http://peak.c.u-tokyo.ac.jp/vcms\_lf/PEAKexamplemathquestions.pdf</u>
- Applicants with any disability that requires special consideration when conducting the interview or mathematics examination should notify the PEAK Undergraduate Admissions Office as early as possible, or before they submit their online application.
- Applicants should be responsible for promptly replying to messages from the PEAK Undergraduate Admissions Office sent through the online application system. Delays in their response can prevent them from proceeding with screenings.

# 7. ADMISSION DECISIONS

Admission decisions will be announced on **March 28, 2024,** followed by an official letter sent by postal mail. The official letter will be sent to applicants by postal mail in late April.

Successful applicants who provide predicted results of official examinations and cannot provide the final results before the announcement of the admission decisions are granted **conditional admission**, contingent upon the proof of satisfactory performance in the examinations. The deadline for submission of these final scores/grades is **August 19, 2024**. Failure to submit by this deadline will result in the cancellation of the admission offer.

The university cannot respond to inquiries regarding the results of any part of the screening process.

# 8. ENROLLMENT PROCEDURE

Successful applicants are asked to register their intent to be enrolled in PEAK on their application page and submit a document to confirm their need to apply for visa to study in Japan. They must register and submit the document to the PEAK Undergraduate Admissions Office no later than **May 7, 2024,** regardless of whether they were given a conditional offer or an unconditional offer.

The PEAK Undergraduate Admissions Office is not responsible for any delay in the delivery of the documents. Those who choose to enroll at the University of Tokyo will then receive further information from the university, including details on housing application, payment of admission fee, and visa application procedure. The academic year for PEAK commences on September 1, 2024.

# 9. FRAUDULENT STATEMENTS AND DOCUMENTS

Offers of admission and scholarship are made based on the assumption that all the information provided by the applicant is accurate.

The University of Tokyo may retroactively cancel admission and/or the scholarship of any student who has falsified personal information or academic records or plagiarized the work of others in their essays.

Please be aware that in previous years, applications have been retroactively cancelled for these reasons.

# **10. DATA PROTECTION**

All personal information obtained by the University of Tokyo (UTokyo) through the application process, which is consented to by the applicant in accordance with a privacy statement, is managed in compliance with the "Act on the Protection of Personal Information" and the "The University of Tokyo Rules for the Handling of Personal Information, etc."

Personal information included in the application information/documents is used in UTokyo' s screening process, the announcement of results, the allocation of scholarships and

enrollment procedure. Personal information may also be used for statistical analysis conducted by the relevant departments and contractors of the University for the improvement of the application process and development of the PEAK. In all cases, the applicant's anonymity is guaranteed.

Also, please note that the personal details of applicants admitted to UTokyo may be used for:

- a) Academic affairs (student registration, academic advising, etc.)
- b) Student welfare services (health care, careers advice, tuition exemption, scholarship applications, etc.)
- c) Allocation of scholarships
- d) Levying of tuition and other fees

# **11. NON-DISCRIMINATION STATEMENT**

In accordance with applicable national laws and university policies, UTokyo does not discriminate on the basis of race, color, ethnicity, religion, sex, gender, disability, age, medical condition, or marital status.

# **12. RETURN OF APPLICATION MATERIALS**

The PEAK Undergraduate Admissions Office does NOT return application materials.

# III. SCHOLARSHIPS, FINANCES AND ACCOMMODATION 1. SCHOLARSHIPS

Merit-based scholarships are available. In principle, all scholarships are offered when successful applicants are notified of their admission to the university. The selection of scholarship recipients is based on the screening process.

#### (1) The University of Tokyo Scholarship

This scholarship is offered to students of exceptional merit. It is a four-year scholarship that covers the admission fee, tuition, and living expenses (JPY126,000 a month). Up to ten students may be offered this scholarship.

#### NOTE:

- This scholarship, in principle, does not allow the recipient to receive any other types of scholarship.
- This scholarship will be reviewed every year and the renewal will be contingent upon satisfactory academic performance.
- This scholarship requires, in principle, four consecutive years of study (contingent upon satisfactory academic performance).

# (2) The University of Tokyo-JAGAM Supplementary Scholarship for Malaysian Nationals

The University of Tokyo-JAGAM Supplementary Scholarship for Malaysian Nationals is a supplementary scholarship for Malaysian students. The Japan Graduates' Association of Malaysia (JAGAM) offers a one-way economy class airline ticket from Malaysia to Narita/Haneda International Airport and a return economy-class ticket upon graduation (certain rules apply) to up to three students recommended by the University of Tokyo. Details are available on JAGAM's website at: <u>http://www.jagam.org.my/</u>

#### (3) The University of Tokyo-JUGAS Supplementary Scholarship for Singaporean Nationals

The University of Tokyo-JUGAS Supplementary Scholarship for Singaporean Nationals is a supplementary scholarship for Singaporean students. The Japanese University Graduates Association of Singapore (JUGAS) offers a one-way economy class airline ticket from Singapore to Narita/Haneda International Airport and a return economy class ticket upon graduation (certain rules apply) to up to three students recommended by the University of Tokyo. Details are available on JUGAS's website at: <u>http://web.jugas.org.sg/</u>

#### (4) Other Scholarships

Students may also be eligible for other sources of financial support. Japan Student Services Organization (JASSO), for example, offers scholarships for international students studying in Japan. Details can be found at: <u>https://www.jasso.go.jp/en/index.html</u>

Unlike the scholarships (1)-(3), applicants may need to apply for the scholarship by themselves. Please check the details carefully.

#### (4.1.) Scholarship for Vietnamese Students Studying in Japan by Fast Retailing Foundation

The Scholarship for Vietnamese Students Studying in Japan by Fast Retailing Foundation is a scholarship that covers the enrollment fee, tuition fees, return airfare, living and housing expenses, along with overseas travel insurance (with fixed limits for each item). This scholarship will be awarded to up to 10 Vietnamese students who meet the requirements designated by the Fast Retailing Foundation, and who successfully pass both the Foundation's screening process and the entrance examination of one of the designated programs in Japan (PEAK is one of those designated programs). Those who would like to apply for this scholarship must register for the First Retailing Foundation from July 3, 2023 to August 4, 2023, 23:59, Japan Standard Time/JST. Please note that all the screening and monetary procedures related to this scholarship will be conducted by Fast Retailing Foundation. Details are available at:

https://www.fastretailing-foundation.or.jp/eng/scholarships/

#### NOTE:

- Scholarship information may change without prior notice.
- Please check the website (<u>https://peak.c.u-tokyo.ac.jp/</u>) for the latest information. In case there are any additional scholarship opportunities, the latest information will be uploaded on the website.

# 2. ACCOMMODATION

Successful applicants also receive detailed information about applying for university accommodation after the admission notification.

All PEAK students are basically given the option of residing in university accommodation.

All students making use of the university accommodation are guaranteed a place for at least the first year of study.

# **3. UNIVERSITY FEES**

#### (1) Admission fee (as of 2023): JPY 282,000

(one-time payment only)

- To be paid in **late May** for students with an **UNCONDITIONAL** offer.
- To be paid in **late August** for students with a **CONDITIONAL** offer.

## (2) Annual tuition fee (as of 2023): JPY 535,800

(in two installments)

These fees are correct as of July 2023 and are subject to change based on revisions of university regulations.

# **IV. OTHERS**

# **1. FREQUENTLY ASKED QUESTIONS (FAQ)**

If you have general questions about the application process, please consult the Frequently Asked Questions (FAQ) on the PEAK website at: <u>https://peak.c.u-tokyo.ac.jp/faq/</u>

# **2. CONTACT INFORMATION**

If you have any questions regarding the application process, please use the web inquiry form available on the PEAK website at: <u>https://peak.c.u-tokyo.ac.jp/l2/contact\_us.html</u>

# ACCEPTED STANDARDIZED EXAMINATIONS

#### **1. International Qualifications**

Please also check 4. (4.2.) Official Examination Results for Academic Ability (Standardized Examinations) (pages 18-20) carefully.

The University of Tokyo holds several codes for different undergraduate admissions. The applicant must identify the correct code for PEAK in the chart below.

If actual results are not available, provide official predicted scores when applying. Please check page 19 for details.

Predicted scores are not accepted for SAT, ACT, and AP.

Name	Specific Requirements	Note	Institution Code for PEAK	
International Baccalaureate (IB)	<ul> <li>Diploma and individual subject scores including combined TOK and EE.</li> <li>A total of 38 points out of 42 for the six subjects and at least 2 points for combined TOK and EE.</li> <li>For the Environmental Sciences Program,</li> <li>One of the 6 IB subjects must be mathematics.</li> <li>At least TWO subjects must be taken as Higher Level from the following subjects (mathematics, physics, chemistry, biology).</li> <li>For IB 2021 or later</li> <li>Mathematics: Applications and Interpretations (AI) at Higher Level 6 or</li> <li>Mathematics: Analysis and Approaches (AA) at either Standard level 6 or Higher level 5 is required.</li> <li>For IB 2020 or before</li> <li>Math is required at either Standard Level 6.</li> </ul>	Arrange an IB diploma certificate through IBO.	035022 "The University of Tokyo, Komaba"	

Name	ne Specific Requirements		Institution Code for PEAK
SAT	<ul> <li>For SAT taken after January 2021 <ul> <li>An ERW-M test score or a digital SAT RW-M test score of 1480 or above.</li> <li>In addition, applicants are advised to take AP if possible. Please check the AP suggested requirements below in "For SAT taken between March 2016 and December 2020"</li> <li>For the Environmental Sciences Program, <ul> <li>Math: 750 or above</li> <li>AP Calculus BC is strongly recommended.</li> </ul> </li> <li>For SAT taken between March 2016 and December 2020 <ul> <li>SAT and a minimum of TWO Subject tests</li> <li>An ERW-M test score of 1480 or above.</li> </ul> </li> <li>For the Japan in East Asia Program, <ul> <li>At least two SAT Subject Test scores of 700 or above or at least two APs of 4 or above.</li> <li>A combination of SAT and AP subject tests is also acceptable.</li> </ul> </li> <li>For the Environmental Sciences Program, <ul> <li>A combination of SAT and AP subject tests is also acceptable.</li> </ul> </li> <li>For the Environmental Sciences Program, <ul> <li>A score of 4 or above in AP calculus.</li> <li>A SAT subject score of 750 or above in Mathematics Level 2 or A score of 4 or above in Chemistry, Physics or Biology, or An AP score of 4 or above in Chemistry, Environmental Science, Physics or Biology.</li> </ul> </li> <li>For SAT taken before March 2016 <ul> <li>We no longer accept SAT test scores taken before March 2016. We ask you to take SAT again or other examinations that fulfill our requirements.</li> </ul> </li> </ul></li></ul>	Arrange an official score report through The College Board. We do not accept Superscore.	SAT: 7656 "University Tokyo PEAK Undergraduate Admissions" AP: 7656, "University Tokyo PEAK Undergraduate Admissions"

Name	Specific Requirements	Note	Institution Code for PEAK
ACT	Specific Requirements         An ACT composite score of 33 or above.         -       For ACT taken after January 2021         >       Applicants are advised to take AP if possible. Please check the AP suggested requirements below in "For ACT taken before January 2021".         >       For the Environmental Sciences Program.         >       Must meet all the following requirements.         •       ACT Math score of 34 or above         •       ACT Science score of 34 or above         •       ACT Science score of 34 or above         •       In addition, AP Calculus BC is strongly recommended.         -       For the Japan in East Asia Program,         >       At least two subject tests (SAT or AP)         >       For the Japan in East Asia Program,         >       At least two SAT Subject Test scores of 700 or above or at least two APs of 4 or above.         >       A combination of SAT and AP subject tests is also acceptable.         >       For the Environmental Sciences Program.         >       Must meet all the following requirements:         1)       A STEM score of 34 or above.         >       A combination of SAT and AP subject tests is also acceptable.         >       For the Environmental Sciences Program.         >       Must meet all the following requirements:	Note Arrange an official score report through ACT (and College Board for AP official score). We do not accept section retesting.	

Name	Specific Requirements	Note	Institution Code for PEAK
International A-level (offered by Cambridge International Examinations, Oxford International AQA Examinations or Pearson Edexcel)	<ul> <li>At least 3 grades of A or above at A level.</li> <li>For the Environmental Sciences Program,</li> <li>➢ Mathematics to at least AS level grade A or A level grade B.</li> </ul>		
European Baccalaureate	<ul> <li>An average overall mark of 87% or above.</li> <li>For the Environmental Sciences Program, Advanced Mathematics must be taken.     </li> </ul>		
Cambridge Pre-U       Principal Subjects         At least 3 grades of D3 or above in Principal         Subjects.         -       For the Environmental Sciences Program,         >       Mathematics at M1 level or above.			

### 2. National Qualifications

Applicants should take one of the international qualifications, if possible. If difficult, we may accept one of the national qualifications listed below in principle. Applicants who wish to apply using national qualifications other than those listed below must contact the PEAK Undergraduate Admissions Office by the end of August. Please note that there is no guarantee that any other national qualifications can be accepted, and there may be delays in responding to such requests. Applicants are strongly advised to take one of the accepted international qualifications and to be ready to submit final scores within the application period. Please note that the list below may be updated later.

The PEAK Undergraduate Admissions Office is aware that even within one country and under the same name, depending on the region, the national qualification may be provided in a slightly different format. Therefore, we strongly encourage applicants who are interested in using one of the national qualifications below to contact the admissions office before they apply (preferably by the end of October) so that they can make sure if they fulfill requirement 3 on page 11. Because national qualifications occasionally change, we might not be able to accept results of national qualification results provided as a part of the application.

If actual results are not available, applicants must provide official predicted scores when applying. If official predicted scores cannot be submitted, applicants must take one of the international qualifications, such as SAT, and submit the final scores by the deadline. Please check page 19 for more information.

Please also check 4. (4.2.) Official Examination Results for Academic Ability (Standardized Examinations) (pages 18-20) carefully

Country/ Region	Name	Specific Requirements
Australia	ACT (Australian Capital Territory) Year 12 Certificate HSC (New South Wales Higher School Certificate) NTCET (Northern Territory Certificate of Education and Training) QCE (Queensland Certificate of Education) SACE (South Australian Certificate of Education) TCE (Tasmanian Certificate of Education) WACE (Western Australian Certificate of Education) VCE (Victorian Certificate of Education)	ATAR or equivalent positioning information is also required An ATAR score of 98 or above.

Country/	AL	
Region	Name	Specific Requirements
Canada	Any provincial secondary school diplomas	<ul> <li>Actual or predicted scores of Grade 12 or CEGEP are required.</li> <li>At least five Grade 12 courses or CEGEP courses must be taken, and the average of the scores of the best five subjects should be 90% or above.</li> <li>No individual score can be lower than 85%.</li> <li>For the Environmental Sciences Program, Mathematics and at least one subject from Physics, Chemistry, Biology and Earth Science must be taken.</li> </ul>
France	Baccalaureate	<ul> <li>An overall/average score of at least 16 out of 20.</li> <li>For the Environmental Sciences Program,</li> <li>Baccalaureate 2021 or after</li> <li>Spécialité Mathématiques must be completed in both première and terminale years, and Spécialité SVT (Sciences de la vie et de la Terre) or Spécialité Physique-Chimie must be completed in première only or both première and terminale years.</li> <li>Baccalaureate 2020 or before</li></ul>
Germany	Abitur	A total mark of 1.4 or better.
Hong Kong	<ul> <li>HKDSE (Hong Kong Diploma of Secondary Education)</li> <li>We no longer accept HKALE (Hong Kong Advanced Level Examination). We ask you to take other examinations that fulfill our requirement.</li> </ul>	<ul> <li>Within the four Core Subjects, only one subject score of 4 is allowed and no subject score of less than 4.</li> <li>For the Japan in East Asia Program, <ul> <li>Liberal Arts and English compulsory scores of 5 or above and 2 electives subject scores of 5 or above.</li> </ul> </li> <li>For the Environmental Sciences Program, <ul> <li>Compulsory and one extended part Mathematics scores of 5 or above and 2 electives subject scores of 5 or above (at least one in a science subject).</li> </ul> </li> </ul>
India	Class XII examinations (CBSE/CISCE, NIOS and state examination boards)	CBSE: An average score of Grade 12 is 93 or above. CISCE, NIOS and state examination boards: An average score of Grade 12 is 94 or above. Also supply the final results of Class X examination and Class XI school results Applicants taking State Examination Boards are recommended to take an English Proficiency Test.
Malaysia	STPM (Sijil Tinggi Persekolahan Malaysia) UEC (Unified Examination Certificate)	<ul> <li>STPM:</li> <li>Supply the results of SPM and STPM Trial Exam.</li> <li>The best four subjects must be at grade A- or higher on average (for example if one subject is at B+, a grade at A is also required)</li> <li>For the Environmental Sciences Program, <ul> <li>The best 4 subjects must include Mathematics and one subject from Biology, Chemistry and Physics.</li> </ul> </li> <li>UEC: <ul> <li>The best five subjects must be at grade A2 or higher on average (for example if one subject is at B3, a grade at A1 is also required)</li> </ul> </li> <li>For the Environmental Sciences Program, <ul> <li>The best five subjects must be at grade A2 or higher on average (for example if one subject is at B3, a grade at A1 is also required)</li> </ul> </li> <li>For the Environmental Sciences Program, <ul> <li>The best 5 subjects must include Mathematics and one subject from Biology, Chemistry and Physics.</li> </ul> </li> </ul>

Country/ Region	Name	Specific Requirements
New Zealand	NCEA (National Certificate of Educational Achievement)	At least four subject areas must be taken at level 3. In three of these subject areas, Excellence must be achieved in 75% of the subjects. The overall NCEA Level 3 certificate must be endorsed with Excellence.
Netherlands (Added on October 2 <sup>nd</sup> )	Voorbereidend Wetenschappelijk Onderwijs (VWO)	An overall/average grade of at least 8. The three best subject grades must be 9, 8, 8 or above.
Poland	Polish Matura / Swiadectwo Dojrzalosci	<ul> <li>At least three subjects at Extended Level must be taken and have subject stanine scores of 8 (percentile 89) or above.</li> <li>For the Environmental Sciences Program, At least two science subjects including Mathematics must be taken at Extended level.</li> </ul>
Republic of Korea	CSAT (College Scholastic Ability Test)	<ul> <li>The stanine from compulsory subjects must be 5 or better. The stanine from elective subjects must be 3 or better.</li> <li>For the Environmental Sciences Program,</li> <li>Mathematics must be taken.</li> </ul>
Singapore	Singapore-Cambridge GCE (Advanced Level) Examination NUS High School Diploma	GCE Advanced level: The best three H2 subjects must be AAB or above. Also supply the results of Ordinary Level. NUS: At least three Major subjects must be taken. The average CAP score should be 4.3 or above.
United Kingdom	GCE A-Level	<ul> <li>At least 3 grades of A or above at A level</li> <li>For the Environmental Sciences Program,</li> <li>Mathematics to at least AS level grade A or A level grade B.</li> <li>If you take Pre-U as a part of A-Level curriculum, please contact the PEAK Undergraduate Admissions Office before the application period starts.</li> </ul>

# [ANNOUNCEMENT]

Changes to Official Examination Results for Academic Ability Requirements for September 2026 Enrollment PEAK Applications

For PEAK applicants for September 2026 Enrollment and beyond, the University of Tokyo will change the requirements with respect to Official Examination results for Academic Ability.

#### 1. Period of Applicability

The new requirements will come into effect for PEAK applications for September 2026 Enrollments and beyond.

#### 2. Details of Changes

Any results for standardized examinations for international qualifications and national qualifications will not be accepted if taken five or more years prior to the time the application period ends. If at least five years have passed, please take another examination to fulfill necessary requirements.